

About the University

Purnea University, Purnea was established on **18th March 2018** by **Government of Bihar** vide **letter No. 15 / M 1 - 71/2016 – 702** dated **09/04/2018**. The University is formed to cater the needs of higher education of Purnea Division spread over four districts namely Purnea, Araria, Kishanganj and Katihar. Purnea University has 15 constituent college and 44 affiliated colleges with nearly **1,20,000** students and about 1000 employees.

Purnea University intends to develop a website which is multi-lingual (Hindi and English), easy to use, easy to search, easy to navigate and visually appealing. The website must have an easy-to-use web content and must support dynamic content from a database. The website should provide information on history and background of the University. The present website www.purneauniversity.ac.in has been decided to replace with a website containing a modular structure and work-flows. The website must be compatible and interoperable with different browsers such as IE, Firefox, Chrome, Opera, Safari, Android mobile etc.

General instructions

1. The time for completion of the work shall be 30 days from the date of issue of the work order.
2. The selected firms/organisation(vender) shall be required to present several designs of output templates out of which some templates will be selected by the committee with/ without suggestions for changes which the firms/organisation will have to incorporate.
3. The interested persons can go through the existing website of Purnea University (www.purneauniversity.ac.in) and estimate the variety and quantum of information that needs to be made available on the website. They can also make suggestions for presentation of more information on the website which is not yet on the website.
4. The firms/organisation(vender) must have (i) at least five years' experience of creating and managing quality websites, preferably WCMS based websites of different educational institutes such as IIT/NIT/IITs/State University/Central Universities or large companies having more than 1000 employees. Documentary evidence by way of completion certificate should be produced in support of experience and performance clearly mentioning use **Web Content Management System (WCMS)Tools**.
5. The vender should be registered for GST (Copy to be enclosed).
6. The contractor shall not assign, transfer or sublet or attempt to assign, transfer or sublet, whether wholly or in part, any portion of the work to any other entity.
7. The work is not transferable.

Scope of Work

- The broad scope is to planning, requirement gathering, design, development and testing, delivering and migrating existing site to the new website and content management system with bilingual support (**English and Hindi**).
- Purnea University reserved the right to amend/ add/ delete/ edit any content from the website.
- The existing content and feature of the Purnea University website will be migrated to the new redesigned dynamic website that will be hosted on a University server.

- The vendor will have to depute persons for collection of information and pictures from the different departments and Units of the University initially, apart from those that are available on the existing website. Once the website is commissioned, updation of the information will be the responsibility of the website committee of Purnea University. However, the contractor will be supposed to inform the Web Management Cell about the updates that are required to be made during the maintenance period.
- Admin section must be protected by username and password with the help of proper security mechanism. At database level password should be stored in encrypted format. After consecutive wrong attempts the password should be sent to administrator through email and registered mobile.
- The vendor will provide an operational guarantee on the WCMS designed and also provide support for at least 1 year after the launch of our website so that modification can be made by vendor, if University finds that website is not fulfilling our needs or if further improvements are required. All troubleshooting required would be the responsibility of the service provider.
- **Security:**
The vendor should provide for the following security features:
 - i) Tools for control and monitoring Website security.
 - ii) Protection against defacement, hacking.
 - iii) Design should incorporate security features to protect the site from Session Hijacking, SQL injection, Cross scripting, Denial of Service etc.
 - iv) Seamless Navigation
 - v) SEO (Search Engine Optimization)
 - vi) SSL (Secure Socket Layer)
- A details **Disaster Recovery Plan** for the Website services should be submitted as a part of the proposal.
- Each link created by admin should specify the title of page and admin should have provision for entering date by which the link may expire. The default shall never expire.
- **Dynamic Photo gallery/Video Management System:** Facility to manage photo gallery via an administrative control panel, facility to create photo gallery category dynamically. i.e. add/edit/delete photo gallery categories, facility to upload new pictures to these categories along with caption, facility to manage pictures and caption.
- **Database Management** – Ability to create new database and user interface to display dynamic content from the database.
- **Menu Management** – Ability to add, move, delete, modify menus on the site.
- The website should allow for creation or linking new pages for different Colleges, departments, library etc.
- The website should provide login facility to the faculty on his/her page for updating own details.
- **Training:** Extensive training should be undertaken for ICT team at Purnea University to handle web content related to WCMS.
- **Design and Layout:** The website should have a well-designed with white/pastel background, light colours, a neat, uncluttered look and a user-friendly, easy-to-navigate layout. The vendor should visit various educational institutes like IIT's, NIT's, Central universities, State Universities to fulfil our requirements.

Website features

This website will enable internal and external users to obtain information on

- The University
- Academic information (Colleges, study programs and departments of the University)
- Admissions information

- Faculty details
- Research and publications
- Services (facilities, student services, academic services and administration)
- Job opportunities
- News and events
- Extracurricular activities
- Alumni
- Exam Results
- Calendar of events
- University circulars, notifications, Tenders and guidelines
- Any other information

Tentative Sitemap

HOME PAGE

**HOME|ABOUT|ADMINISTRATION|ACADEMICS|ADMISSION|STUDENTS
CORNER|FACILITY**

*TENDER *RECRUITMETNS *EXAMINATION *NOTICE *CONFERENCE & WORKSHOPS
*CONTACT US

NEWS & EVENTS

QUICK LINKS 1

QUICK LINKS 2

ABOUT

About university

Bihar University Act

Location

Vision & Mission

Objectives

Statutory bodies:Senate, Syndicate, Standing Committee, Academic Council, Finance
Committee, Board of Studies, Examination Cell etc

Salient features

Message of VC

ADMINISTRATION

Visitor

Chancellor

Vice Chancellor

Registrar

Finance Officer

Controller of Examination

Proctor

Inspectors

Officer's DSW, statutory officers (Deans), Administrative officers

Administrative StaffOffice of VC, Registrar office, office of COE

ACADEMICS

Courses Departments, subjects

About Department

Academic Programs

Faculty (Individual page)
Laboratory & facilities

ADMISSION

Admission Procedure
Courses & Eligibility
Fee structure
Academic Calendar

STUDENT CORNER

Scholarships
Activities
Sports
Convocations
Important forms
Hostels
Achievements
Alumni Alumni association, alumni news

FACILITY

Library a separate home page for Central Library consisting of information like:
HOME|ABOUT-US|SECTIONS|COLLECTIONS|MEMBERSHIP|SERVICES|E-RESOURCES
Medical facility
Transport facility
Inflibnetcenter

QUICK LINKS - 1

Notice/ office order/ circulars
IQAC/NAAC/NIRF
Anti-ragging
Anti-sexual harassment cell
Holiday list
MOU & Collaborations
Annual Account & Audit Report
Annual Report etc

QUICK LINKS - 2

RTI
Training & Placement
SC/ST Cell
Purnea University ERP
UGC
AICTE
Rajbhawan
NPTEL
RUSA
Education Department, Patna, Bihar
Downloads etc

Important guidelines

- The vendor has to share source code of the website with Purnea University.
- All material/product and related codes would be property of Purnea University and vendor would have no claim over the same in future.

- All content should be stored and kept confidential and vendor should not reuse/ replicate/ transfer the same to anyone else.
- The vendor should provide all admin/ user manuals
- **Language of proposal-** All correspondence and documents shall be written in English and/or Hindi.
- If vender give wrong information in their bid, University reserves the right to reject such proposal and cancel the work order, if awarded.
- Each page of the vender document including all annexure duly stamped and signed by the vender
- Quotations received after closing date and time, will not be accepted.
- For Quotations and proposal firms/organisation should have to mention following things:
 - Name of Firm/Agency and its Address:
 - Registration Number:
 - Telephone No. (Landline and Mobile):
 - Email Address:
 - Type of Organization:
 - (Whether proprietorship/ partnership/ society/Private Limited/ Public Ltd. or Co-operative body etc., attach proof)
 - Details of PAN & GST:
 - At least five years of experience certificate for development and designing website:
 - Maintaining & managing the Website & Hosting of such organizations for a minimum period of 01 (one) years. (Certificates need to be attached)
 - Capability of handling multi lingual projects with at least 2 referenceable clients for whom multilingual websites were done.
 - Experience with two Government Agencies / Institutes handling similar work.
 - Certificates / Undertaking to the effect that the firm/organisation had never been blacklisted by any of the Government Organisation / Agencies.
 - Details of Hardware/ Software/Technology used
 - Any special features of the project which the Agency may like to specify

Name and signature of the authorized person of the firm along with seal

- **Payment Terms and Conditions:**No payment shall be made in advance nor any loan from any bank or financial institution will be recommended on the basis of the order of award of work. Payment for Developing / Designing of Website work done under the contract shall be made as per following terms:
 - 80% on final commissioning of the website after acceptance,
 - 20% on completion of one year from the date of final commissioning.